

P B Katke
Engineer



March 09, 2023

Ref. NIA/ENGG/2022-23/Bed H-4/Sale

Balewadi, Baner Road, NIA P.O.,
Pune 411 045 (India).
Tel. (O): 020 – 27204000 / 27204443
Email: pramodkatke@niapune.org.in
Website: www.niapune.org.in

Subject: Sale of Old Bed with Mattress at Hostel 4

Dear Sir,

NIA invites you to submit your offer by e-mail, for Sale of Old Bed with Mattress at Hostel 4 at NIA in complete accordance with enquiry documents/attachments:

Due Date & Time : 15.03.2023 at 03:00 Hrs.

Terms & conditions and

Schedule of Quantities & format for : As per attached Enclosure-
quotation

Quotation Evaluation Criterion :

Quotation complete in all respects should reach at NIA at the above address on or before 03.00 hrs of the scheduled date. Quotation received after the due date and time is liable to be rejected. NIA reserves the right to accept or reject any or all quotation received at its absolute discretion without assigning any reason whatsoever.

Thanking You,

Yours truly,

Engineer
Engg. Dept., NIA

TERMS AND CONDITIONS:

1. Prices- Rates quoted should be firm.
2. The rates should be quoted on the basis on the units specified in words as well as in figures without any cutting, in case of differences of values / rates in figure and words or any confusion it will be constituted to take the rates which are lowest.
3. Payment- Successful bidder will require to deposit the payment by cheque/NEFT against the invoice raised by NIA prior to taking of the material.
4. The quotation should be valid for a minimum period of 60 days from the date of enquiry letter date.
5. In case of transportation work, agency/firm/company shall strictly observe the regulations as laid down by Traffic Police / Motor Vehicle act. NIA shall not be responsible / accountable for violation of these rules. Any damage to NIA property / material during the course of transportation shall be recovered from the agency/firm/company bill.
6. Incomplete quotation will be rejected summarily.

Details of Suppliers:

AGENCY/FIRM/COMPANY PROFILE	
Required Information	
1	Name and registered address of the agency/firm/company
2	Legal status (Individual, proprietary, partnership firm, limited company, corporation, etc.
3	Name, designation, and telephone nos. of the contact person / persons, Mobile No., E-mail id
4	Month and Year of commencement of service business.
5	Statutory details
	(Photocopies to be attached)
	Registration number of the firm. (As per Shop and Establishment act.)
	PAN No.
	GST NO.
	Bank Details with IFSC

(Note- kindly attach xerox copy of above mentioned in No.5)

Signature and seal of contracting agency/firm/company

Date:

Address:

ENCLOSURE

Ref. NIA/ENGG/2022-23/ Bed H-4/Sale

Date: 09/03/2023

Format for quotation

To be filled by agency

No	Item / Particular	Approx. Quantity	Rate excluding GST	Amount
1	Taking away existing old beds from Hostel No.4. including the mattress. Rate should include removing and taking away the beds to your own dump room, in as is where is condition.	32 Nos.		
2	GST.....%			
5	TOTAL			

Signature and seal of contracting agency/firm/company

Date:

Address: