

P B Katke
Engineer

February 10, 2023

Ref. NIA/ENGG/2022-23/DHCH23

Subject: Supply of Dining Chairs at NIA.



Balewadi, Baner Road, NIA P.O.,
Pune 411 045 (India).
Tel. (D): 020-27204043
Tel. (O): 020 – 27204000 / 27204444
Fax: 020-27204555
Email: pramodkatke@niapune.org.in
Website: www.niapune.org.in

Dear Sir,

NIA invites you to submit your offer by email quotation, for supply of Nilkamal make chairs Novella o7 SS at NIA in complete accordance with enquiry documents/attachments:

Due Date & Time : 17.02.2023 at 17:00 Hrs.

Terms & conditions and

Schedule of Quantities & format for : As per attached Enclosure-
quotation

Quotation Evaluation Criterion :

Quotation complete in all respects should reach at NIA at the above address on or before 17.00 hrs of the scheduled date. Quotation received after the due date and time is liable to be rejected. NIA reserves the right to accept or reject any or all quotation received at its absolute discretion without assigning any reason whatsoever.

Thanking You,

Yours truly,

Engineer
Engg. Dept., NIA

TERMS AND CONDITIONS:

1. Prices- Rates quoted should be firm.
2. The rates should be quoted on the basis on the units specified in words as well as in figures without any cutting, in case of differences of values / rates in figure and words or any confusion it will be constituted to take the rates which are lowest.
3. Payment- Payment shall be made within one month of receipt of bills from the agency/firm/company after the completion of work.
4. Guarantee / Warrantee must be written in the quotation.
5. The quotation should be valid for a minimum period of 60 days from the date of enquiry letter date.
6. The acceptance of items are subject to inspection by the Engg Dept.
7. In case of transportation work, agency/firm/company shall strictly observe the regulations as laid down by Traffic Police / Motor Vehicle act. NIA shall not be responsible / accountable for violation of these rules. Any damage to NIA property / material during the course of transportation shall be recovered from the agency/firm/company bill.
8. Incomplete quotation will be rejected summarily.

ENCLOSURE

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Date: 10/02/2023

Format for quotation

To be filled by agency

Name of Agency:

No	Item / Particular	Approx. Quantity	Rate	Amount
A	Providing, Supplying and Placing Nilkamal make Novella 07 SS, 480Wx587Dx805H dining chair, Black Color	100 Nos.		
	GST on A			
	Total of A			
B	Buy back amount for taking away existing old chairs from Dining hall 2 and 3. Rate should include removing and taking away the chairs to your own dump room, in as is where is condition.	100 Nos.		
	GST on B			
	Please indicate HSN Code towards Scrap			
	Total of B (-)			
	Total of A-B			
	Transportation Charges			
C	Grand Total (All Inclusive)			

Signature and seal of contracting agency/firm/company

Date:

Address: