

**ADVERTISEMENT FOR THE POST OF
ASSISTANT PROFESSOR (IT) – 2 POSTS**

National Insurance Academy (NIA) is an apex Educational, Training and Research Institute in the field of Insurance, Pension and Management established on 16th December 1980 by public sector insurance companies. NIA conducts Management Development Programmes for Insurance Industry and also a two-year PGDM recognised by AICTE.

The Academy invites applications from eligible candidates having a passion for academic activities viz. teaching, research and consultancy related to Information Technology for the position of **Assistant Professor (IT)**.

SR. NO.	ELIGIBILITY CONDITIONS	
1	Job Title:	Assistant Professor (IT)
2	Minimum Qualifications & Experience	<ul style="list-style-type: none"> • Ph.D. in the relevant academic area is mandatory, with first class or equivalent (in terms of grades, etc.) in Master’s Degree, with a consistently good academic record. • Minimum three years of post - Ph.D. teaching / research / industrial experience. • Candidates from Industry (Govt./ PSU/ Research Organization) having relevant experience of at least 3 years at the level equivalent to Asst. Professor and fulfilling the above-mentioned requirements, may also apply. • Minimum 2 research papers in “B Category Journals” or minimum 1 research paper in “A Category Journals” in relevant area.
3	Age:	Not more than 45 years, can be relaxed in case of deserving candidates with commensurate exposure.
4	Remuneration	Level 12 (101500-167400) of pay matrix as per CFTI Scale of Pay
5	Other benefits	<ul style="list-style-type: none"> • Contributory PF @ 12% of Basic + DA • Gratuity • LTC after confirmation • Health Insurance • Phone / Newspaper / Domiciliary Medical reimbursement Housing Loan interest subsidy as applicable. • Leave – 30 days Earned leave, 20 days Sick leave (half Pay) and 8 Days casual leave per year. • Any other facilities as per NIA Rules
6	Probation	Probation period will be 1 year which can be extended for one more year if performance is not found satisfactory.

Indicative Responsibilities (not exhaustive):

- The employee will be required to undertake training, research, consultancy, education and any other activities of National Insurance Academy as may be required in furtherance of the objectives of the Academy, which also runs Post Graduate Diploma in Management.
- Any other role and responsibility as may be assigned by the competent authority from time to time.

Application Process:

- The application in the prescribed format given in the *Annexure*, along with self-attested copies of relevant documents wherever necessary, addressed to “The Director, NIA” must be sent on email id: asstprof-IT@niapune.org.in and by post to:

Ms. Anita Date
ES to Director & Senior Manager Estb.
National Insurance Academy
25, Balewadi, Baner Road, NIA P.O.
Pune – 411045

The applicant should mention “**Application for Assistant Professor (IT)**” in the subject head of email and on top of the envelope.

- Application sent on any other email id other than asstprof-IT@niapune.org.in will not be considered.
- Incomplete applications will be rejected.
- The last date for receipt of applications is **15.05.2024** upto **6.00 p.m.**

Note: Applications received after the due date and time will be summarily rejected.

Selection Process:

- The Screening Committee constituted for the purpose shall assess all applications, which meet the eligibility criteria and select after interviewing the shortlisted candidates.
- The selection will be strictly on the basis of merit and suitability for the post. Canvassing in any form will be a disqualification.
- The decision of the Academy in all matters relating to the selection process shall be final and no correspondence shall be entertained in this regard.
- The Academy reserves the right to reject any or all the applications and / or cancel the selection process at any stage without assigning any reason.
- The selection of the candidate will be at the sole discretion of the Academy.
- The selected candidate will be required to join immediately.