

HELP MANUAL FOR ONLINE BROKERS' EXAM REGISTRATION

We hereby introduce online registration facility for Brokers' Examination. The candidates have to register for the online examination by filling up the necessary details and paying the requisite fees (Rs.2500/-) online, after which he will get registered for the examination. On successful payment of fees, candidates will be intimated through mail.

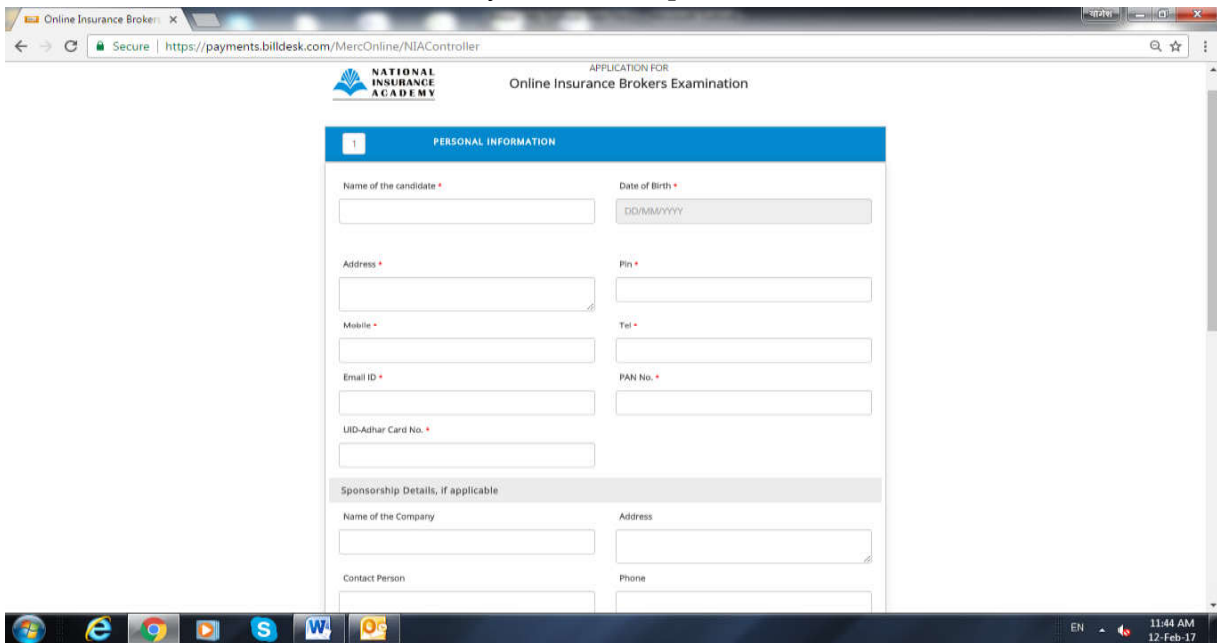
The process to register for online brokers exam is given below :

1. Click on the given link for filling the online application form for Brokers Examination

<https://payments.billdesk.com/MercOnline/NIAController>

2. Application form will be opened as below:

1. Personal Information- Enter you details as per the form



The screenshot shows a web browser window displaying the application form for the National Insurance Academy Online Insurance Brokers Examination. The form is titled "PERSONAL INFORMATION" and contains the following fields:

- Name of the candidate *
- Date of Birth * (DD/MM/YYYY)
- Address *
- Pin *
- Mobile *
- Tel *
- Email ID *
- PAN No. *
- LID-Adhar Card No. *

Below these fields is a section for "Sponsorship Details, if applicable" with the following fields:

- Name of the Company
- Address
- Contact Person
- Phone

The browser address bar shows the URL: <https://payments.billdesk.com/MercOnline/NIAController>. The taskbar at the bottom shows the time as 11:44 AM on 12-Feb-17.

2. Brokers Training Details- Enter your training details as per the form

The screenshot shows a web browser window with the URL <https://payments.billdesk.com/MercOnline/NIAController>. The page header includes the National Insurance Academy logo and the text "APPLICATION FOR Online Insurance Brokers Examination". The form is titled "PERSONAL INFORMATION" and "BROKERS TRAINING DETAILS". It contains several dropdown menus for selection and text input fields. A green "Next" button is visible at the bottom of the form. The Windows taskbar at the bottom shows the time as 11:55 AM on 12-Feb-17.

PERSONAL INFORMATION

2 BROKERS TRAINING DETAILS

Are you carrying any Reinsurance related activity? *

Select

Are you a principal underwriter for last 7 years? *

Select

Are you an Insurance Consultant for a continuous period of 7 years? *

Select

Have you held the position of a Manager in any one of the nationalized insurance companies in India? *

Select

Training ID

Number of Hours Training completed *

50 Hrs OR 25Hrs

Professional Qualification

Training completion date

DD/MM/YYYY

Next

3 EXAMINATION DETAILS

3. Examination Details- Enter your examination details as per the form

The screenshot shows the same web browser window as above, but now on Step 3: Examination Details. The form is titled "PERSONAL INFORMATION", "BROKERS TRAINING DETAILS", and "EXAMINATION DETAILS". It contains dropdown menus for "Applied for" and "Examination Centre", and a dropdown menu for "Broking Module Opted for". A light blue box displays the "Payment Amount : Rs.2500.00/-". A green "Next" button is visible at the bottom of the form. The Windows taskbar at the bottom shows the time as 11:56 AM on 12-Feb-17.

PERSONAL INFORMATION

BROKERS TRAINING DETAILS

3 EXAMINATION DETAILS

Applied for *

Select

Examination Centre *

Select

Broking Module Opted for (Brokers™ training undergone should be for the same module) *

Select

Payment Amount : Rs.2500.00/-

Next

4 PAYMENT

3. Payment Details:- To proceed for the Online payment, please keep your Card Details, Bank Details, mobile handy. After agreeing to the T&C , click on Proceed to Pay

Online Insurance Broker: X
Secure | https://payments.billdesk.com/MercOnline/NIAController

NATIONAL INSURANCE ACADEMY
APPLICATION FOR
Online Insurance Brokers Examination

PERSONAL INFORMATION
 BROKERS TRAINING DETAILS
 EXAMINATION DETAILS
4 PAYMENT

Please Note :
You need to send following attachments to htk@niapune.org.in on successful submission of the application and payment of examination fees :

1. Your photograph in jpeg format, file size below 30 kb. File name should be given as your `ã#firstnameLastname_Transaction Reference Numberã` (e.g. PriyankaDeshmukh_MABC0123456789.jpeg)
2. Attested copy of Degree / PG certificate in pdf format. File name should be given as your `ã#firstnameLastname_Transaction Reference Number degreeã` (e.g. PriyankaDeshmukh_MABC0123456789 degree.pdf)
3. Training completion certificate in pdf format. File name should be given as your `ã#firstnameLastname_Transaction Reference Number TCCã` (e.g. PriyankaDeshmukh_MABC0123456789 TCC.pdf)

I am aware of the Qualification and Eligibility Criteria for Brokers Online Examination as prescribed by IRDAI and declare that I have fulfilled the same. I further declare that the information given by me is true and I am aware that if any deviation from facts is noted or noticed, my application will be considered null and void)

PROCEED TO PAY

Powered by

EN 11:58 AM 12-Feb-17

Payment Gateway Screen is available

BillDesk - All Your Payments: X
Secure | https://pgi.billdesk.com/pgidsk/ProcessPaymentjsessionid=00008BkSmyivGAvuR3g0FpEFs:1a7ou2k7d7wpage=N2vML5uCIQ7HCLxdJTuoL9y

Credit Card >
Debit Card
Debit Card + ATM PIN
Internet Banking
IMPS

Pay by Credit Card

VISA MasterCard

Card Number
Enter card number

Expiration Date **CVV/ CVC**
Month Year

Card Holder Name
Enter card holder name

Make Payment Cancel

Merchant Name
National Insurance Academy

Payment Amount: ₹ 2500.00

BillDesk

EN 12:07 PM 12-Feb-17

1. Select your option to make payment-

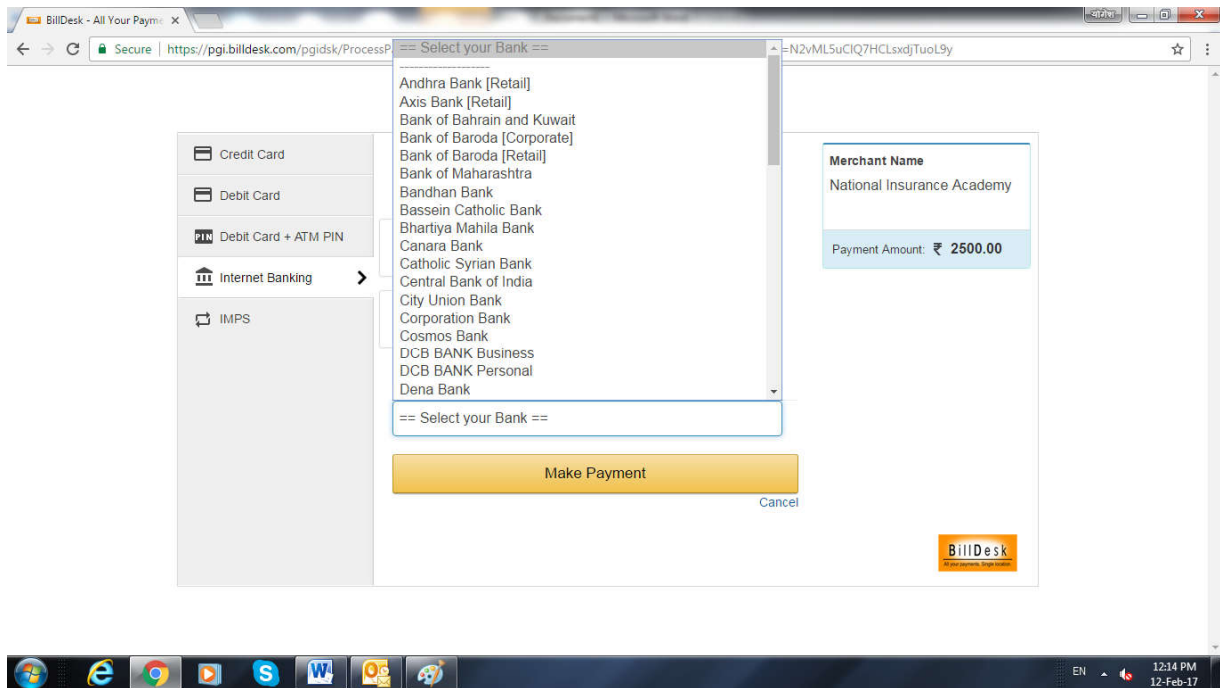
- a. Credit Card- Enter You Visa/Master Credit Card Details. Authorize your Transaction with required PIN,OTP
- b. Debit Card- Enter your Visa/Master/Maestro/Rupay Debit card Details- Authorize your transaction with CVV,PIN and OTP.
- c. Debit card + ATM Pin- Select your Bank for which you hold a valid Debit card. Authorize your Transaction with CVV and ATM PIN.

The screenshot displays the BillDesk payment gateway interface. On the left, a sidebar lists payment methods: Credit Card (selected), Debit Card, Debit Card + ATM PIN, Internet Banking, and IMPS. The main content area is titled 'Pay by Credit Card' and features logos for VISA and MasterCard. It contains the following fields and elements:

- Merchant Name:** National Insurance Academy
- Payment Amount:** ₹ 2500.00
- Card Number:** A text input field with a 'Show PIN' button.
- Expiration Date:** Two input fields for 'Month' and 'Year'.
- CVV/CVC:** A three-digit input field.
- Card Holder Name:** A text input field.
- Buttons:** A large yellow 'Make Payment' button and a smaller blue 'Cancel' link.
- Logos:** VISA and MasterCard logos are displayed above the card number field.
- Footer:** The BillDesk logo is located in the bottom right corner.

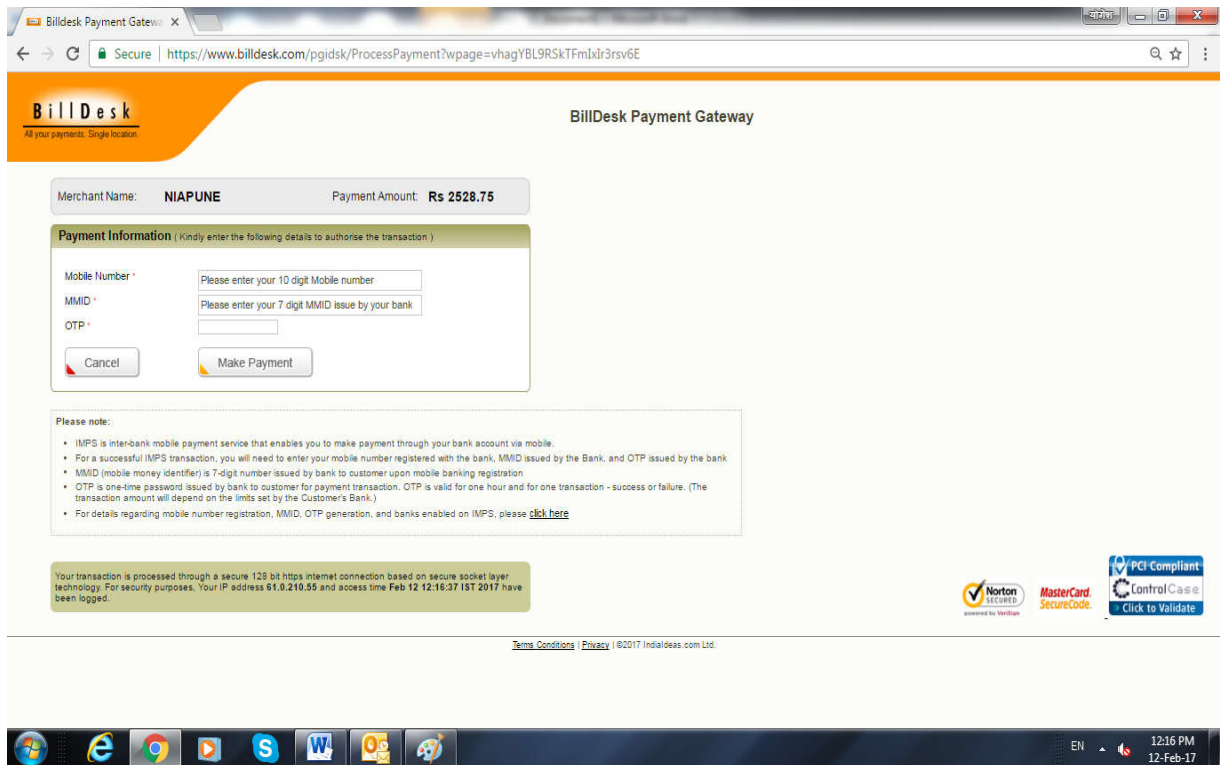
The browser's address bar shows the URL: <https://pgi.billdesk.com/pgidsk/ProcessPayment?sessionid=00008BkSmyivGAvAuR3g0FjpEFS:1a7ou2k7d?wpage=N2vML5uCIQ7HCLsxdJTuoL9y>. The Windows taskbar at the bottom shows the time as 12:07 PM on 12-Feb-17.

- d. Internet Banking- Select your Bank for which you have activated Internet Banking and have valid user name and Password.



Authorize your transaction with User Name, Password and Transaction Password.

IMPS- you need to have MMID received from your bank and Mobile number has to be registered with the bank.



Once payment is successful, you will get following screen:

Receipt will be mailed to the Email ID Specified by the candidate.